

## ***REGISTRATION AND LICENSING COMMITTEE***

***10.00 AM - MONDAY, 16 APRIL 2018***

***PORT TALBOT CIVIC CENTRE - COMMITTEE ROOM 1/2***

### **PART 1**

1. To receive any declarations of interest from Members.

#### **Report of the Head of Legal Services.**

2. Hackney Carriage and Private Hire Vehicle Licensing - Refund  
(Pages 3 - 6)
3. Any urgent items at the discretion of the Chairman pursuant to  
Section 100B(4)(b) of the Local Government Act 1972.
4. Access to Meetings - to resolve to exclude the public for the  
following item pursuant to Section 100A (4) and (5) of the Local  
Government Act 1972 and Exempt Paragraph 12 of Schedule 12A  
to the above Act.

### **PART 2**

#### **Private Report of the Head of Legal Services (enclosed).**

5. Application for a Hackney Carriage and Private Hire Driver Licence  
- Case 1 (Exempt Under Paragraph 12) (Pages 7 - 10)
6. Hackney Carriage and Private Hire Driver Licensing - Case 2  
(Exempt Under Paragraph 12) (Pages 11 - 14)

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**Tuesday, 10 April 2018**

**Committee Membership:**

**Chairperson:**      **Councillor S.Paddison**

**Vice  
Chairperson:**      **Councillor D.Whitelock**

**Councillor:**      A.P.H.Davies, J.Miller, D.M.Peters, J.Warman,  
C.Edwards, M.Protheroe, N.J.E.Davies,  
S.E.Freeguard, N.T.Hunt, C.James, L.Jones,  
S.A.Knoyle and R.Mizen

**Substitute:**      Councillor

c.c.      Superintendent of Police, Neath  
Chief Fire Officer, Neath

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **Registration and Licensing Committee**

16th April 2018

### **Report of the Head of Legal Services – Craig Griffiths**

#### **Matter for Decision**

**Wards Affected:** All

### **Hackney Carriage and Private Hire Vehicle Licensing - Refund**

#### **Purpose of the Report**

1. To consider a request for a refund following the surrender of a hackney carriage proprietor licence.

#### **Executive Summary**

2. This report is to consider a request from Mr David Harvey, for a part refund on the licence fee he paid for the renewal of his hackney carriage proprietor's licence.
3. Mr Davies renewed his licence on the 22nd December 2017 and surrendered the licence on the 31st January 2018.
4. The total refund has been calculated at £181.40

## **Background**

5. Taxi legislation allows the authority to recover the reasonable cost of issuing and administering the licence; it does not allow an authority to make a profit.
6. Mr Harvey has requested a part refund for any money owing.
7. A hackney carriage proprietor's licence is issued for 1 year.

## **Officer Report**

8. The Licensing Section undertake a comprehensive annual review of all licensing fees, to ensure that the fee levels are set to only recover the costs of providing the licensing service, as permitted by legislation.
9. The fee to renew a hackney carriage proprietor's licence is £250 which Mr Harvey paid to renew his licence from the 22nd December 2017; he subsequently surrendered the licence on the 31st January 2018.
10. The £250 licence renewal fee is broken down into various elements which include, processing the application, the cost of vehicle inspections, the ongoing cost of administration and compliance / enforcement and any costs associated with providing taxi ranks.
11. The refund amount does not include any of the elements above, where the authority has already provided that service e.g. the cost of processing the application, any vehicle inspections and the ongoing costs associated with every full month in which the licence was active; the costs incurred by the Council in processing the refund are also subtracted.
12. A total refund has therefore been calculated as £181.40

## **Equality Impact Assessment**

13. Not applicable

## **Legal Impacts**

14. Not applicable

## **Risk Management**

15. Not applicable

## **Consultation**

16. Not applicable

## **Recommendation**

17. That the refund be issued.

## **Reasons for Proposed Decision**

18. To ensure that the authority do not make a profit from licensing fees.

## **Implementation of Decision**

19. Immediate implementation

## **Appendices**

20. Not applicable

## **List of Background Papers**

21. Not applicable

## **Officer Contact**

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Licensing Manager  
Tel (01639) 763056  
Email [n.chapple@npt.gov.uk](mailto:n.chapple@npt.gov.uk)

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of the Local Government Act 1972.

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